

# Gleneagles HOA

## EXTERIOR ALTERATION APPLICATION

This request form must be completed by the homeowner and submitted to the Board for approval BEFORE any work commences. **No work is to start prior to Board approval in writing.**

Be sure to complete this application IN FULL. A copy of the property's survey must accompany this application indicating where the alteration and/or addition are located.

NAME \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS \_\_\_\_\_ LOT # \_\_\_\_\_

PHONE (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

DESCRIBE THE ALTERATION/ADDITION: (Fence Installation, Exterior Painting, Screen Enclosure, Pool, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

LOCATION: (A copy of the property's survey showing where the planned addition/alteration is to be located must be attached to this application)

\_\_\_\_\_  
\_\_\_\_\_

SPECIFICATIONS: (Copies of plans, samples, estimates & pictures or drawings must be attached to this application)

DIMENSIONS: \_\_\_\_\_

MATERIALS: \_\_\_\_\_

COLORS: \_\_\_\_\_

(COLOR SCHEME MUST BE SELECTED FROM APPROVED COLOR BOOK AND ATTACHED TO THIS APPLICATION)

It is the property owner's responsibility to conform to all local Zoning and Building Regulations. All required building permits from the County/City must be obtained by the property owner and a copy of the permit must be presented to the Association.

**HOMEOWNER SIGNATURE** \_\_\_\_\_

MAIL COMPLETED APPLICATION TO:

**Don Asher and Associates**  
**16 W. Dakin Avenue**  
**Kissimmee, FL 34741**  
**(407) 425-4561 or (407) 843-5169-FAX**  
**Email: ksadmin@donasher.com**

**THIS SECTION IS TO BE COMPLETED BY THE ARCHITECTURAL REVIEW BOARD**

Date Rec'd by Mgmt: \_\_\_\_\_ PM Int. \_\_\_\_\_ Delivered to Board: \_\_\_\_\_

Date Board Approved \_\_\_\_\_ Date Board Denied \_\_\_\_\_

Board Member Signature: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_